



College of Medicine Cloud CME

Welcome!

Introduction

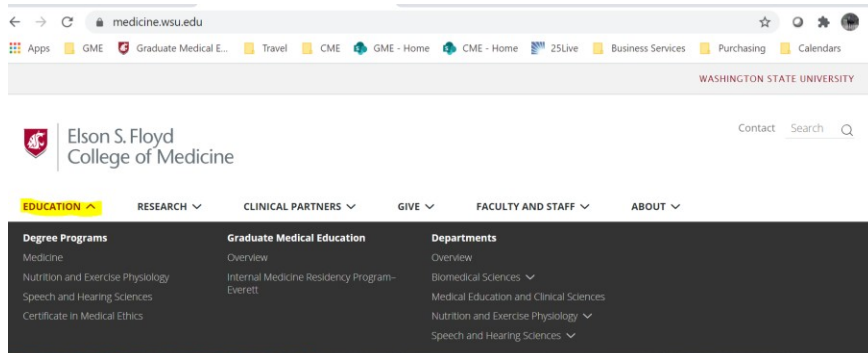
As a new user of Washington State University Cloud CME, the Office of Continuing Medical Education staff welcomes you. These instructions are to assist you to access the Cloud CME system and the Attendee Portal (AP).

Attendee Portal

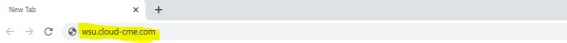
The Attendee Portal (AP) allows users to manage CME applications, CE activities, and course requirements. Use of the Attendee Portal, requires two steps. First, the user must Login to Cloud CME. Second, the user must create a Profile.

Cloud CME Access

Enter into browser medicine.wsu.edu and click on Education and select Continuing Medical Education and hit enter.



OR: Enter into browser wsu.cloud-cme.com and hit enter.



Account Profile

New users to WSU CloudCME click on the “Sign up Now” button in middle of page:



Profile

1. Complete the participant profile

Welcome to the WSU College of Medicine Continuing Medical Education Portal



Please complete the information below. Required fields are noted with a red asterisk. Scroll down and click Submit. If you are new to this system, you will need to login with your email address and the password you created below.

2. Complete all of the requested information. Everything in red is required to be completed.

Basic Information

Salutation First * MI Last * Suffix

Degree * Professional Designations

Profession *

Advanced Practice Nurses and RNs with Specialty Roles Non-Physician Pharmacist Physical Therapist Physician Student

Title First Name on Badge

Department Organization/Company *

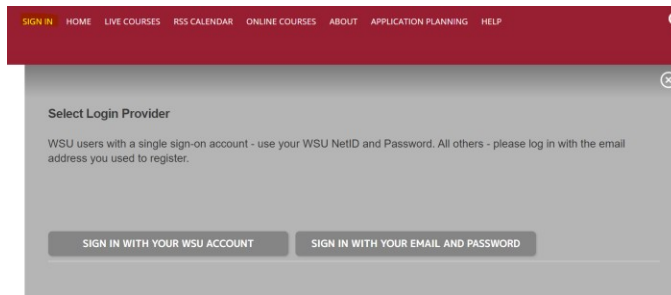
Birth Date Birth Place

3. Click submit to finalize profile set up.



Returning users:

1. Click on the “Sign-in” tab located in the banner at the top of the page and select your login provider.



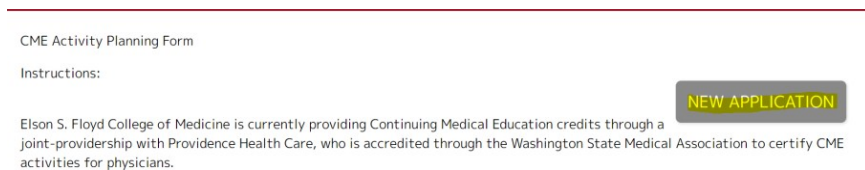
2. Click on the tab that describes your status.
 - a. If you are a member of WSU staff, students, or faculty, click on “Sign in with WSU account” (NetID and Password).
 - b. If you are not a member of WSU staff, students, or faculty, click on “Sign in” with your email and password and use the email and password you used to set up your profile.

CloudCME activity set up

1. To start an application, click on “CME Application” button on the right middle of page.



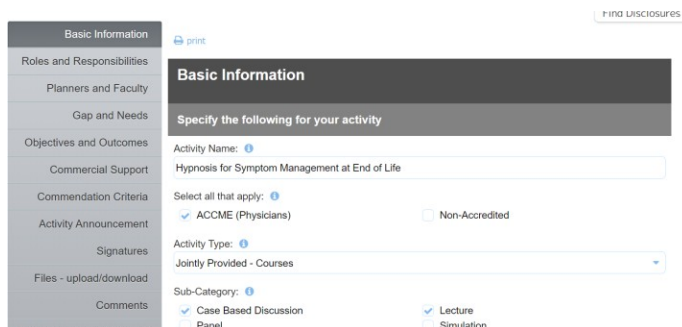
2. Click on “New Application” if starting new,



Or to return to an activity already in progress select the grey button of the Activity Name.

ActivityID	Activity Name	Author	Planners	Last Revised	Disclosure Status	
127	HYPNOSIS FOR SYMPTOM MANAGEMENT AT END OF LIFE	Kathy Kravits, MA	Kathy Kravits, MA (Other Planning Committee Member),	9/28/2020 5:15:33 PM	All disclosures on file.	ACTIVITY SUBM
126	SEPT 28 TEST	KIMBERLY NOE, MA		9/28/2020 12:38:32 PM	No faculty or planners have been specified for this application.	SUBMIT FOR REV

3. Begin creating or editing your application navigating through all grey tabs on the left column. Be sure to read all instructions on each page.



Basic Information

Specify the following for your activity

Activity Name:

Select all that apply:

ACCME (Physicians) Non-Accredited

Activity Type:

Sub-Category:

Case Based Discussion Panel Lecture Simulation