

CME Annual Application Review Feesⁱ Washington State University College of Medicine		WSU College of Health Sciences Applications¹		Non-WSU College of Health Sciences Applications (External to WSU activity; jointly provided w/ WSU)	
AMA CME Category 1 Credits	Application Type	Is CME activity funded by tuition fees and/or grant funding and/or by industry?		Does CME activity have commercial support?	
		N	Y	N	Y
	Live Activity Less than 25 CME certificates, activity is 8.0 hours or less.	\$0	\$250	\$750	\$1,500
	Live Activity More than 25 CME certificates, activity is 8.0 CME credit hours or less.	\$0	\$350	\$1,000	\$1,750
	Live Activity More than 25 CME certificates, activity is 24.0 CME credit hours or less.	\$0	\$500	\$1,250	\$2,000
	Live Activity Activity is > 24.0 CME credit hours	\$0	\$750 plus \$2.50 per certificate	\$1,500 plus \$3.50 per certificate	\$2,500 plus \$3.50 per certificate
	Regularly Scheduled Series (RSS) Annual Fee	\$0	\$500 plus \$2.50 per certificate	\$1,500 plus \$3.50 per certificate	\$2,500 plus \$3.50 per certificate
	Enduring Materials Online courses, etc.	\$0	\$500 plus \$2.50 per certificate	\$1,000 plus \$3.50 per certificate	\$2,750 plus \$3.50 per certificate
	Expedited Review Fee² Within four (4) weeks	\$0	\$75	\$150	\$500

ⁱ In effect for applications submitted July 1, 2024 – June 31, 2025. The CME Unit within the WSU Office for Faculty Affairs and Continuing Professional Development requires application fee payment upon application approval. Upon approval of the CME application, the applicant agrees to pay the application fee(s) in full, minus any per certificate fees which will be billed on an annual basis on the anniversary date of the application approval. Applicants must estimate number of expected learners to calculate applicable review fee; if number of certificates claimed ends up being greater than 25, applicant will be invoiced at the end of the accreditation period for the next higher fee. Application fees are non-refundable.

¹ Applications must be from one of these [WSU College of Health Sciences](#) entities.

² Regular processing time is 60 days after receiving a complete application package. Please note that any missing application components will delay the process. Applicants should plan to submit at least three (3) months in advance of the event to allow time for review and advertising with CME program credits. Applications received within four (4) weeks of the activity are considered “Expedited” and will incur an additional fee. Requests for Expedited Review are subject to reviewer availability and may not be accepted.