



WSU CME Accreditation Application Fees

The following application fees are structured to cover the administrative and operational costs associated with reviewing and managing Continuing Medical Education (CME) applications and to ensure they are compliant with the accreditation policies and processes for *AMA PRA Category 1 Credit™*.

CME Accreditation Application Fees: AMA PRA Category 1 Credit™				
Activity Type		Directly Provided (Internal to WSU)	Jointly Provided (External to WSU) No Commercial Support	Jointly Provided (External to WSU) With Commercial Support
Live Course ACCME Definition	Less than 50 CME certificates, and/or activity is 8.0 hours or less	\$250	\$500	\$1,750
	More than 50 CME certificates, and/or activity is 8.0 hours or less	\$350	\$650	\$2,000
	More than 50 CME certificates, and/or activity is more than 8.0 hours	\$500	\$1,000	\$3,500
Regularly Scheduled Series (RSS) What is an RSS?	Annual application	\$500	\$1,000	\$2,500
Enduring Material ACCME Definition	Up to 36 months of accreditation, includes live activities turned into enduring activities e.g. recordings	\$500	\$1,000	\$2,500
Journal-Based CME Activity ACCME Definition	Up to 36 months of accreditation	\$500	\$1,000	\$2,500
Expedited Review Fee	Applications submitted within 4 weeks of learning activity, subject to availability	\$75	\$150	\$500
Additional Fee-Based Services Available, service contract required (contact us)	<ul style="list-style-type: none"> • Online Event Registration • Building, Hosting & Maintaining Enduring Courses on CloudCME • Activity Marketing & Advertising • Event Management (conferences, workshops, courses, webinars, etc.) • Maintenance of Certification (MOC) Credits 			

Directly Provided Applications: CME applications from WSU College of Medicine departments are accredited at no cost, unless the activity charges learners or has grant funding. All other applicants will be invoiced upon an application's approval, per the amounts listed in the table above.

Accreditation application fee covers:

- **Consultation & Guidance:** Designing educational activities to meet ACCME standards and learning objectives.
- **CME Application Support:** Assisting with submissions, troubleshooting, documentation, credit claims, and certificates.
- **Financial Disclosure Management:** Managing disclosures and mitigating conflicts of interest.
- **Program Setup & Maintenance:** Ensuring applicants and their learners receive CME certificates, tracking credits, sharing evaluation data periodically.
- **Accreditation Compliance:** Ensuring activities meet ACCME accreditation criteria.

These fees are in effect from July 1, 2025. Please contact medicine.cme@wsu.edu for more information.